



**REGIONAL SHOWCASE**

MANAGED BY 

**VIRGINIA 2025**



# INFORMATIONAL LETTER

FOR ACCEPTED TEAMS

## USYS NL REGIONAL SHOWCASE VIRGINIA 2025

Managed By EDP Soccer



*This letter contains all the information you'll need for a successful tournament.*

### **USYS National League Regional Showcase Virginia 2025, Managed By EDP Soccer**

15U-19U Boys and Girls

Saturday & Sunday, January 31 – February 2, 2025

River City Sports Complex: 13030 Genito Rd, Midlothian, VA 23112

[www.edpsoccer.com/usys-regional-showcase-va](http://www.edpsoccer.com/usys-regional-showcase-va)

#### **Coach / Team Manager,**

EDP Soccer would like to thank your club and team for choosing to participate in our event. We expect that you are reading this letter because your team has been accepted to compete in the upcoming **USYS NATIONAL LEAGUE REGIONAL SHOWCASE VIRGINIA**. Please review the following information carefully, as all of it is important knowledge to help your team have an incredible and competitive soccer experience.

#### **A) APPLICATION**

Please note that your application is not officially complete until payment has been finalized. EDP Soccer will fully accept teams after their online application has been accepted and their payment received.

Teams that are not accepted will be placed on a waiting list. If your team is ultimately not accepted, any necessary refunds will be issued after the event concludes.

#### **B) HOTEL LODGING & ACCOMMODATIONS**

Teams staying overnight at EDP Soccer Showcases, Tournaments, or EDP-hosted events, are required to book their hotel accommodations through EDP Soccer's official housing provider(s). Failure to comply with this requirement may lead to revocation of a team's acceptance in the tournament. It is a 'Stay-to-Play' tournament for teams outside the 'day-trip area', as stated in the event application information posted online. Any reservations booked through a third party provider (i.e. [hotels.com](http://hotels.com), Expedia, Hotwire, etc.), booked directly with the property, or through any method other than through 288 Travel will NOT fulfill the housing requirement.

#### **EDP Soccer is excited to partner with 288 Travel as the official housing provider of this event.**

Within a few days of applying for the tournament in GotSport, team reps will receive an email from 288 Sports with access to the accommodations portal. Follow the instructions in this email to block or reserve rooms and share them with your team/club.

All rooms are to be reserved in 288 Travel, and only applied teams can access accommodations.

All teams may manage their complete reservation from here:

Boys - <https://groups.reservetravel.com/group.aspx?id=68637>

Girls - <https://groups.reservetravel.com/group.aspx?id=68629>

For assistance creating your block, please contact 288 TRAVEL at 804-505-3005, extension 1, or email [support@288travel.com](mailto:support@288travel.com).

### **C) EDP RECRUITING - PATHWAY TO COLLEGE™ & CONTACTING COLLEGE COACHES**

As a leader of your team, it is your job to make this showcase as meaningful as possible for your players. College Coaches, Recruiters, and Scouts know that Showcases offer a wide variety of quality players appropriate for a variety of competitive programs. However, **College Coaches typically watch those teams whose players have called, emailed, or written them before the showcase.** There are only a limited number of Top 25 NCAA Division I and II colleges in the area, but EDP Soccer emails a regional and national list of hundreds of male and female programs in NCAA Division I, II and III levels, as well as NAIA, NJCAA, and more. There are college programs in attendance recruiting for virtually every skill level among dedicated players. Coaches in all these schools know that landing a player is much easier if a player is already considering and interested in their school. Coaches can only be aware of those players are if the players make their interest known to them.

**HAVE YOUR PLAYERS START CONTACTING REGISTERED COACHES IMMEDIATELY!**

Even if they are only vaguely considering a school, contact the Coach, it costs little or nothing to send an email, or use the tools that our recruiting partners offer to stand out. Your players should follow up their initial contacts several times such as, when we release the schedules, to let coaches know what times and fields they will be on.

Several pertinent articles and informational resources are posted on the EDP Pathway to College™ Section of our website at - [www.edpsoccer.com/pathway-to-college](http://www.edpsoccer.com/pathway-to-college). Also, if you have players that do commit to play soccer at a college, they can promote their achievement by listing their commitment on the EDP College Commitments page of our website.

### **D) MAXIMIZE EXPOSURE - CREATE & UPDATE YOUR TEAM'S DIGITAL PLAYER PROFILES**

Player Profiles will be prepared for and provided to all registered College Coaches and Scouts in both an electronic form and printed form for this event. However, this requires your team inputting player info into two separate platforms - GotSport and EDP's official recruiting technology partner for this event.

**COACH PACKET BY NCSA** – What do you need to do? Get your team ready - Once these steps are complete, you'll be all set:

1 - Check your team into the showcase online in GotSport: This is due as soon as check in is opened by EDP Soccer. You will receive emails with instructions on how to submit your team roster, cards, and registration affirmation to EDP Soccer by uploading it into GotSport. (You will online team check in emails outlining the [online team check in process](#) and [policy from EDP](#).)

2 - Inform your team to create or update their player profile in GotSport: Please have them complete this, at the latest, one week out from this showcase.

Be sure to include as much as possible - First name, last name, graduation year, position(s), jersey number, valid email address, contact info. Important - if a valid email address is not included, then your player will not receive an account.

Learn More - [How a Team Manager/Coach updates a GotSport college player profile](#)

Learn More - [How a Parent updates their player's GotSport college player profile](#)

3 - Encourage your team parents and players to verify their [Coach Packet](#) player profile information: Please complete this as soon as they receive an email from Coach Packet by NCSA. EDP and Coach Packet by NCSA will load your roster and player profiles into the app.

A - Coach Packet by NCSA will email athletes/parents/coaches/managers a link to verify your Coach Packet information

B - Next, select the team you are on confirm Last Name, Jersey Number, Date of Birth

C - Lastly, verify/edit any additional information (GPA, 2nd Position, Grad Year, etc.)

Once you finish and complete the appropriate fields, it will be sent to Coach Packet by NCSA for approval, and your profile will be shown on the [Coach Packet app](#) for college coaches.

**GOTSPORT** - In addition, the Team Manager is responsible for setting up and maintaining the TEAM ACCOUNT in [www.GotSport.com](http://www.GotSport.com). Once a Team Account is set up, your team can apply to events such as this Showcase, and links will allow tournaments to access team History and Roster info.

The Player Profiles created in the ROSTER function of a Team Account can be shared digitally and printed. This EDP Showcase uses these formats to help organize all the participating teams and players into a Coaches Book, which EDP Soccer provides to all registered College Coaches and Scouts. The Player Profiles are available to college coaches online in their full version on [www.GotSport.com](http://www.GotSport.com). An abbreviated version with key data for each player can be printed for each team. See the recommendations below to take full advantage of the Player Profiles from GotSport.

**You should plan on completing this player profile process as soon as possible before the event as EDP Soccer needs time to download, collate, and print profile books for College Coaches.**

Team Managers generally enter very basic player information into the roster: Name, ID#, Uniform#, Birthdate, Email address. The system then allows Team Managers to automatically generate individual screen names and passwords for each player on the team so that the individual player then completes and updates their own profile: phone, address, grades, SAT scores, athletic honors, interest in courses of study and colleges, etc.

**GotSport.com has an ever-improving Zendesk site with articles that explain these processes.**

**MAIN INFO MENU:**

<https://gotsport.zendesk.com/hc/en-us>

**HOW TO UPDATE COLLEGE PROFILE:**

<https://gotsport.zendesk.com/hc/en-us/articles/4411695232663-How-to-update-college-player-profile>

**IMPORTANT NOTE:** When EDP Soccer prints the Player Profiles for the Coaches Book to be distributed onsite to coaches, each player's vital data will appear on a summary, including, contact info, graduation date, GPA, SAT scores, etc. More extensive information will only be available to college coaches online. (*EDP SOCCER DOES NOT SHARE PERSONAL INFO WITH THIRD PARTIES.*)

**CRITICAL RECOMMENDATIONS** to ensure player gets maximum benefit:

**1 - PLAYER INFORMATION.** The summary text information or athlete statement entered online, which is the narrative text about a player, is important to give coaches a quick overview of your players. Players should complete this and be sure to enter their most important player info: ODP, high school honors, all-star teams, acceptance to significant training programs, etc. Use this space to get across the most important info being brought to coaches' attention. Also, academics are extremely important. SAT/ACT, GPA, honors, extra-curricular activities are all very valuable. Choosing your preferred areas of study/major and event school preferences help college scouts match you to their programs.

**2 - PLAYER PHOTOS.** A small thumbnail of any player photo submitted may appear next to the player info in the Coaches Digital Recruiting App and Printed Book. It is best not to waste this on a full body shot, use the opportunity for a zoomed in and well-cropped headshot so players can be easily identified on the field during games.

**3 – PLAYER INFORMATION UPDATES.** Players should review and update their personal information before every event. GPAs, SAT scores, contact information, Sports Honors can change and should be regularly updated so they are current.

Please complete or update roster and player profile information in GotSport, AND on our recruiting partner platform(s) AS SOON AS POSSIBLE. This best practice will allow EDP Soccer enough time to ensure that your team’s player profiles will be delivered digitally to college coaches as well as printed and transported to the event.

**Remember:** College coaches get frustrated if they try to scout a team or players and no data is available. The Showcase is geared to catering to Coaches’ needs. We try to ensure that any college coach or scout assessing players has access to as much accurate information as possible.

## **E) MEDIA SERVICE OPTIONS FOR GAME FILM, HIGHLIGHT REELS AND MORE**

Video and media services are not available for all events. For some select showcases or recruiting events, EDP Soccer partners, or facility/event partners may make offers; provide teams and college coaches with complimentary products/services; and/or open access via paid fees or subscriptions to video footage and other media captured at our events. EDP Soccer recommends but does not require participants to use these services as they navigate their pathway to college. Clubs and teams are also encouraged to capture pictures, video footage, and game film with their own devices.

EDP Soccer is proud to support your club, team, and player recruiting journeys with complimentary vendor partnerships and service options. We hope your families find our services helpful to support their recruiting experience. Check the event page for further details on what is available for each event.

## **F) RULES & REGULATIONS**

Rules of Play and Conduct are accessed from the Event Homepage. Your team is responsible for being familiar with the contents, so it’s a must-read document.

Major conduct items: No smoking, no drugs or alcohol, no pets, no abusive behavior. Obey traffic directives. Please pick up your trash. See our facility rules listed below and follow others posted onsite.

Note that halftime will be a short stoppage to exchange halves and grab a drink to keep fields in play as much as possible for the coaches in attendance.

Note the Substitution Rules intended to let players easily get on the field for their scheduled minutes, and to avoid unnecessarily lost time due to coaches' and players' indecision. Policy can be summarized as follows:

### **SUBSTITUTIONS**

- Unlimited substitution with the head referee’s permission, at every stoppage in play.
- Players must be clearly standing and waiting AT THE MID-FIELD LINE to be substituted (and not merely waiting “in the vicinity of mid-field”), and the referee’s assistant (AR) should be alerted, to the extent possible, of the request to substitute at the next stoppage

- of play.
- Players standing at midfield **MUST** be substituted into the game at the next stoppage of play (subject to the referee's discretion), unless they remove themselves from the mid-field position prior to the stoppage of play.

### **G) TEAM REGISTRATION & CHECK-IN**

Teams are required to REGISTER ONLINE before the event and have the relevant team, coach, and player documents in their possession at the event.

All teams must have:

- A copy of the Team Roster that can be left with EDP HQ or event officials. It must be updated with any Guest Players being used.
- Player Passes for all participating players, rostered and guest.
- Authorizations for Medical Treatment, more commonly referred to as Medical Releases, for all participating players. The ones executed when the player was first registered with the team for the season are usually adequate. Remember, these documents are critical to ensure that a player can be admitted to an ambulance, clinic or hospital for treatment, especially in the absence of a parent or legal guardian in attendance. These documents must show original signatures. (And preferably be notarized, as we have heard of clinics that questioned how they could confirm the signature was actually a parent or legal guardian.
- Permissions To Travel for those out-of-state teams using USYS passes from State Soccer Associations that require a Permission to Travel.

This is an "unrestricted tournament", which means all USSF-accepted player passes can be used. The event has sanctioning from both USYS and US Club Soccer.

**Remember: All players on your team must have player passes from the SAME governing body, whether it is USYS, US Club, or AYSO, etc.**

[EDP Soccer Online Team Check-in](#) allows all parties to be fully registered, insured and eligible to participate in competitive play. Check-in procedures and deadlines are communicated multiple times to teams prior to each event and posted on various web pages and documents. EDP Soccer has a firm stance with regard to a team's failure to check in prior to an event.

#### **Failure for a team to check in prior to an event will result in:**

- Zero points being awarded for any ties or wins for any teams that play while they are not checked in. Example: If the team that did not check in wins a game 2-0, they will receive zero points in the tournament standings.
- If check in occurs after the team plays a game, all future games will be eligible to earn points towards standings. Past games will remain ineligible to receive points towards standings.

#### **Failure to check in by the end of Day One will result in the following steps:**

- All previously played games will be recorded as a forfeit (2-0 loss).
- If the team does not check in prior to the start of play on Day Two, all future games will be recorded as a forfeit (2-0 loss). Pattern repeats each day.
- The team and club will be reported to their state association and/or governing body.
- The team will be ineligible to participate in an EDP event for 12 months.

If you are having problems with the [Online Team Check-In Procedure](#), please contact the EDP Tournament Group in a timely manner. EDP Soccer's goal is for all accepted teams to attend and all scheduled games to be played. Our staff will assist in any way possible. If any issues or roadblocks occur, your team must inform EDP Soccer. Start first by sending a detailed email to [tournaments@edpsoccer.com](mailto:tournaments@edpsoccer.com) describing your circumstances so we can assess your situation.

#### **H) SCHEDULE OF GAMES**

The schedule of games for this competition will be posted to the relevant event webpage on the EDP Soccer website. All schedules are accessible from the Schedule Homepage located by clicking on the 'SCHEDULES & STANDINGS/RESULTS' button.

Please check and re-confirm the dates, times, locations, and field numbers of your games as soon as possible after they are posted, and several times prior to the event. In the last ten days before the event, teams will be notified by email if they are involved in a material change. Team Contacts (as provided on your application) are responsible for checking their emails on a regular basis, especially the last week before the event, to ensure that no last-minute communications or event updates are missed.

If you have any comments about the schedule, please use the **Request Form** which will be shared in Tournament Bracket and/or Schedule Release email notices once posted. Do not email or call with requests and comments. The **Request Form** is quick to fill out and ensures that all relevant information is provided, and that the appropriate EDP tournament staff can review your request. It also allows the staff working on scheduling issues to easily share the same database of requests.

#### **I) AWARDS & MEDALS**

This is a traditional showcase for recruiting so there will not be any awards or medals for Bracket Champion or Finalists. Please come to EDP HQ after your last game for a team photo opportunity.

#### **J) REFRESH YOUR WEB BROWSER / CONTACT MOBILE PHONE MESSAGING**

Whenever checking your online information, always click REFRESH on your WEB BROWSER. This ensures you are seeing the latest, live information available online, and not a previous page being stored in your computer's cache. (Failure to do so is the most common reason teams discover they have incorrect information.)

Please check your team account on [www.GotSport.com](http://www.GotSport.com) and make sure there is a valid mobile phone number listed for the TEAM CONTACT PERSON INFORMATION. This will be the first number called if there is a scheduling issue, game or field change, or weather problem at the fields.

Also, make sure you avoid using corporate or government email addresses for your team contacts entered in [www.GotSport.com](http://www.GotSport.com). These networked computer systems tend to have strong firewalls and spam filters that invariably prevent group messaging functions that EDP Soccer relies heavily upon for communicating. Please provide email addresses for club, team, or your personal email accounts.

Finally, DO NOT list the same person for coach, manager, and team contact. If EDP needs to communicate with your team, it is very helpful to have alternates—This is why the GotSport system allows for multiple contact listings.

#### **K) TRAVEL & DIRECTIONS**

Links to event Venue(s), Travel Directions, Maps, Facilities, and Field Layouts for all locations being used for this competition can be accessed from the relevant event webpage on the EDP Soccer website.

#### **L) WEATHER-RELATED UPDATES & ALERTS**

EDP Soccer avoids cancelling games due to weather if at all possible and chooses venues that have a high resistance to adverse conditions. So do not assume games are being cancelled without direct confirmation from EDP Soccer. Also, do NOT assume that the weather conditions in your area are the same at our event venues or fields. Weather patterns can be highly localized and different at each of our event locations.

In the event of lightning being detected nearby or within a few miles of our facilities, EDP Soccer will cease play immediately. We may also suspend play in the event of a substantial downpour. Games in the second half will likely be declared as completed. Please have your team get to shelter and have a system for contacting each team member. Fifteen minutes after a stoppage, send ONE team representative to HQ, where event officials will inform all affected teams of the current status of play, and when we expect to resume. DO NOT assume comments by referees or other personnel are authoritative; only the direct notice provided at EDP HQ is authoritative and final. Note, if games are halted for lightning activity, then so are warm-ups on the field. All vendors will cease sales and all attendees should seek shelter. Please refer specifically to EDP's Severe Weather Procedures, which will be shared with your listed team contacts.

The first place for off-site information is the [Tournament Schedule Homepage](#), where weather updates will be posted. This is the GotSport page you are directed to when you click on the 'SCHEDULES' button on the event webpage.

We will also send alerts that weather info has been updated through EDP Soccer emails or even social media posts, if necessary.

In the event of precipitation, wet fields, or frost, there will be NO WARM-UPS within the four corners of the field, including Keeper warm-ups. The fields will be used strictly for game play when EDP event officials advise it is safe to do so.

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#### **M) MANDATORY FACILITY RULES**

- Watch for children & park in designated areas. Do not move signs, traffic cones or barriers.
- Park only in designated spots. Do not park just anywhere. You may get ticketed! Or towed!
- No pets, on a leash or otherwise. Service animals must be clearly marked.
- No smoking, drug use, or alcoholic beverages anywhere near the fields.
- No weapons or violence. No derogatory, foul, or abusive language.
- Teams must pick up their trash. The pitch is sacred ground and shouldn't be buried in discarded water bottles and wrapping tape.
- Any tents or canopies must be properly anchored.
- No BBQs or other open flames.
- Cooperate with tournament officials, referees, field marshals, law enforcement, and facility staff.

Anyone caught abusing the above items may be evicted from the premises, and it may lead to early termination of an offending team's participation.

## **N) EVENT POLICY ACKNOWLEDGEMENTS**

Teams participating in this event acknowledge that all players, coaches, managers, parents and affiliated parties have been advised of the contents of the following items, and will abide by the directives and provisions contained therein:

- INFO LETTER FOR ACCEPTED TEAMS (This document)
- EDP TOURNAMENT RULES & REGULATIONS (Accessed from the event web page)
- EDP TOURNAMENT PAYMENT, COUPON & CANCELLATION POLICIES  
([www.edpsoccer.com/policies/payments-and-coupons-policy](http://www.edpsoccer.com/policies/payments-and-coupons-policy))
- EDP SOCCER MEDIA POLICY – PHOTO/VIDEO/AUDIO  
([www.edpsoccer.com/policies/photo%2C-video%2C-and-audio-policies-and-disclaimer](http://www.edpsoccer.com/policies/photo%2C-video%2C-and-audio-policies-and-disclaimer))
- EDP SOCCER PRIVACY POLICY ([edpsoccer.com/privacy-policy](http://edpsoccer.com/privacy-policy))
- EVENT DETAILS / APPLICATION INFORMATION (Accessed from the event web page)
- EVENT UPDATES - Any event updates, weather and schedule changes, or other matters that are posted on the EVENT SCHEDULE Homepage or emailed to Team Contacts before, during, or after the event.

EDP Soccer events follow all local, state, and federal government health and safety guidelines, as well as all State Soccer Association and facility protocols. By registering for and attending EDP Soccer events, all participants and their entourage agree to comply with these requirements.

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Thank you for your cooperation. We are looking forward to an exciting competition.

**Ashley Wells**

**Executive Director of Tournaments**

**EDP Soccer**

**732-432-7200**

[tournaments@edpsoccer.com](mailto:tournaments@edpsoccer.com)

[www.edpsoccer.com](http://www.edpsoccer.com)